



Research Paper Timeline

Timeline and Due Dates for Writing

To Do	Energy Types	How	Date Due
Identify your topic	Creative	Note what interests you in lectures, readings, and in conversations.	
Search for sources	Creative	Spend time in the Library and in databases to collect information via notecards, electronically, or on paper to be able to shuffle through and brainstorm.	
Know the documentation style	Critical	Find out the documentation style of the paper. If you need to know how to use it visit a Librarian or the Writing Lab in the CSL to get information on how to write in that style.	
Narrow your topic	Critical	This can be done while you are doing research on your topic. Is there enough research on your topic? If not, make necessary changes.	
Write thesis statement and supporting points to create a working outline	Creative	Write your thesis statement to guide your paper and begin pulling out supporting points from your research. Show your main ideas, major details, and minor details.	
Write rough draft, using your outline	Creative	Does your thesis need to be revised or refined as you begin your rough draft? The Writing Lab in the CSL can help – sometimes it is just starting that is the hardest.	
Develop a works cited sheet	Critical	Always keep track of all the sources you are using for your entire paper.	
Allow time to be objective	Patience		At least 24 hours
Take a rough draft to the Writing Lab in the CSL for revision	Critical	Check for unity, paragraph organization, rethink major issues. Make sure your conclusion matches your thesis. Writing Lab consultants can sit down on a one-on-one basis and revise your paper with you.	
Revise paper, based on comments	Critical	Hopefully a few people were able to look at your paper and give you comments and edits. If needed, take another draft to the Writing Lab	
Allow time to be objective	Patience		At least 24 hours
Proofread for edits	Critical	Check sentence structure, word choice, grammar, and citations. Read your paper out loud making sure it doesn't sound awkward.	



Resources to Aid Your Research and Writing

Addlestone Library

Doing Library Research: The Basic Steps

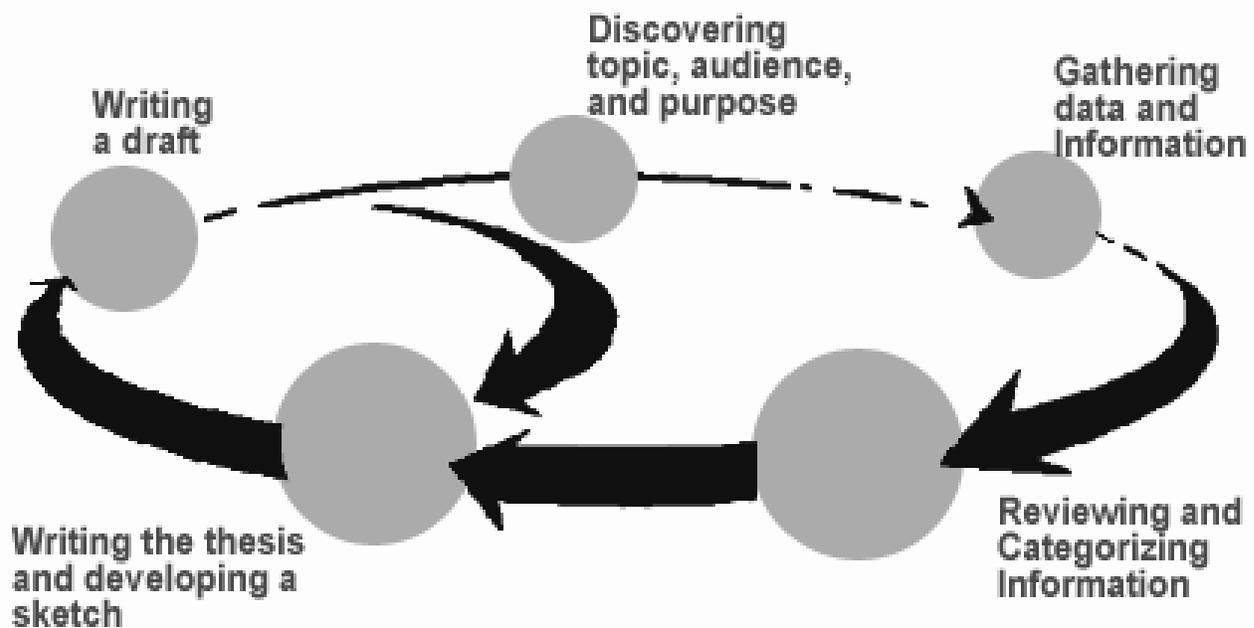
<http://libguides.library.cofc.edu/basiclibraryresearch>

- Choosing a topic
- Finding background info
- Develop research questions
- Locate facts and background info
- Scholarly and non-scholarly sources
- Primary and secondary sources
- Citations styles
- Avoiding plagiarism

The Center for Student Learning Writing Lab

<http://csl.cofc.edu/labs/writing-lab>

- One-on-one consultation
- Peer consultants available
- Help with grammar and citations
- Help with every stage of the writing process
- Handouts on effective writing
- Resources on citation styles



From the Cleveland State Writing Center
<http://www.csuohio.edu/academic/writingcenter/writproc.html>