### CSL Student Employee Annual Evaluation

**Introduction**
- Student is greeted and made to feel welcome
- Goals for session are clearly established
- Employee asks questions that engage client in the learning process

**Study Skills**
- Promotes effective organization of course material
- Promotes effective elaboration on course concepts
- Session activities model effective study skills and strategies
- Has student practice study skills/learning strategies

**Session Strategies**
- Supports different learning styles
- Used appropriate tutoring strategies (i.e., re-directing questions, active listening, etc.). Which ones?
- Assesses and accommodates different skill levels

**Managing the Session**
- Encourages & gives positive reinforcement
- Allows student to self-monitor progress
- Allows student to work independently, offering help and support as needed

**Interpersonal**
- Attempts to use student’s name
- Treats student with respect
- Encourage students to learn from mistakes

**Conclusion**
- Encourages student to recap what was learned in the session
- Asks student if more assistance is needed and provides appropriate referral
- Encourages the student to use the lab again

Summarize your thoughts on the effectiveness of the session:

__________________________________________________________________________________________________
__________________________________________________________________________________________________

Ask the tutor/consultant to share his/her thoughts on the effectiveness of the session:

__________________________________________________________________________________________________
__________________________________________________________________________________________________

For Office Use Only:
- Punctual
- Consistently sticks to schedule
- Accurate timesheets
- Professional demeanor